

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Thursday, February 13, 2020, 8:00 a.m.**

Selectboard: Pat Sabalis, Dan Steinbauer and Bob Stone

Town Staff: Nate Sullivan, Dwayne Norway, Scott Kilpeck and Brian Bigelow

Public: None

8:00 a.m. Call to order, adjustments to agenda. Meeting called to order by Pat Sabalis. No adjustments to agenda.

8:01 a.m. Public Comment Period. None

8:02 a.m. Discuss Road Crew Winter Staffing. Selectboard and staff discussed impacts of Jed Abair's resignation. On days when a fill in driver is not available, Jed's route will be need to be split between Nate Sullivan, Scott Kilpeck and Dwayne Norway. The time to complete the longer routes will increase from the usual 4.5 hours to more like 6.0 hours. Road crew will keep in radio contact to identify trouble spots. Craig Lassiter will be available to do the pick-up route. John Angelino willing to fill in when available.

Modifications proposed to draft position advertisement and to the Job Descriptions. Town Administrator to advertise with VLCT, Front Porch Forum, Town website, local bulletin board postings and State of Vermont. Job description discussion led to compensation discussion and from there into overtime calculations. Selectboard asked Road Crew to readdress at a later time.

Town Administrator to request most recent bus schedule from MMMUSD.

8:58 a.m. Executive Session. Pat Sabalis moved that the Selectboard enter Executive Session under: 1 VSA §313 (a)(3) Appointment or employment or evaluation of a public officer or employee. Dan Steinbauer seconded and the motion passed by a vote of 3-0.

At 9:14 a.m. the Selectboard exited Executive Session. No action taken as a result of Executive Session.

9:15 p.m. Adjournment. On a motion made by Bob Stone and seconded by Pat Sabalis the Selectboard voted 3-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended



Pat Sabalis, Chair

2/20/20

Date